



Hostelling International-Chicago  
 24 East Congress Parkway  
 Chicago Illinois 60605-1226 USA  
 We bring the world to Chicago!

## Hostelling International-Chicago Internship Application

Submit application together with:

- Cover letter
- Resume
- Two (2) written recommendations
- Copy of transcript

Resume must include:

- Academic status, institution(s) attended, majors and minors
- Work experience, including prior internship positions

**Internship Request: Select one position only**

<input type="checkbox"/>	<b>Group Sales &amp; Marketing</b>	<input type="checkbox"/>	<b>Hospitality, Customer Service</b>	<input type="checkbox"/>	<b>Art Galleries Coordinator / Curator</b>
<input type="checkbox"/>	<b>Education and Youth Outreach</b>	<input type="checkbox"/>	<b>Media &amp; Public Relations</b>	<input type="checkbox"/>	
<input type="checkbox"/>	<b>Nonprofit Development (fundraising)</b>	<input type="checkbox"/>	<b>Nonprofit Managmnt, Volunteer Coordinator</b>	<input type="checkbox"/>	

**Term Request: select one term only**

<input type="checkbox"/>	<b>Fall</b>	<input type="checkbox"/>	<b>Spring</b>	<input type="checkbox"/>	<b>Summer: Non-resident</b>
<input type="checkbox"/>	<b>Summer: Resident</b>	<b>Dates available:</b>			

**Contact Information**

<b>your name</b>			
<b>current address</b>			
<b>street, city, zip</b>			
<b>permanent address</b>			
<b>street city, zip</b>			
<b>email address</b>		<b>phone</b>	

**Academic Information**

<b>college/university</b>	
<b>current year and major</b>	
<b>relevant coursework for internship</b>	
<b>anticipated degree date</b>	

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### Skills and Experience

languages, incl. ability	
computer skills	
international travel	
favorite hostel	
next travel destination	
best Chicago attraction	

### Emergency Contact

name & relationship			
address			
street, city, zip			
email address		phone	

### Summer Resident Intern - Housing Request

internship requested	
dates requested	
statement of financial need for housing	

### Affirmation and Signature

affirmation	I affirm that all statements herein are true and authorize Hostelling International-Chicago and its agents to check my references, education, and employment background as necessary for the application process. I understand that Hostelling International-Chicago internships are unpaid and that Hostelling International-Chicago makes no guarantee of future employment.		
signature		date	

### Submit Application with Documents

by mail	Thomas Applegate, Hostelling International-Chicago 24 E Congress Pkwy, Chicago IL 60605-1226
by fax	Thomas Applegate, 312-583-2219